**Agenda Inaugural Board Meeting**

**Friday August 16, 2019**

John Abraham, Naomi present through Go to Webinar, absent **-** Mauricio Nörenberg Trindade

**Appointment of Officers**

* Past President: Edie Adam
* President: John Abraham
* Vice president: to be filled later in this year
* Treasurer: Arnold Badke
* Secretary: Clarissa Giese
* Directors at large: Ruth Boettcher, Mauricio Nörenberg Trindade, Naomi

Motion to accept slate of Officers by John Abraham

Second by Ruth Boettcher

Motion carried

**Director Liaisons for committees**

* DNA, John Abraham
* Convention, Eddie Adam
* Journal, Arnold Badke
* Membership Chair, Renate Dilk, Liaison to membership is Naomi Seppala
* Website, John Abraham
* Database, Mauricio Norenberg Trindade
* Research, Mauricio Norenberg Trindade
* Library, Ruth Boettcher
* Publicity, Ruth Boettcher

**Signing Authority**

* Arnold as treasurer is the primary for signing checks for SGGEE| John Abraham to be the backup. Motion to approve signing authority by Edie Adam. Second by Clarissa Giese

Motion carried.

**Required notifications**

* Minutes and new officers to bank (Arnold)
* New officers to insurance company; remind them to always send mail to PO box and not rely on email to an individual (Arnold)
* Minutes and new officers to Canadian government (Clarissa)

**Information for new directors**

* Confirm which email address you wish to use for SGGEE board business
* Google group for directors only: use “reply all” when discussing board business
* Director liaisons will be added to the Google group matching their committee
* Form smarts – online convention form - Directors asked if we can accept money to pay for overseas records. Develop a simple form to build/manage for convention, membership, overseas records on our Google drive for directors. Edie, Renatta, Naomi to be involved
* Reviewer for Audit motioned for Larry Schultz of Camrose Alberta by Arnold, Second by Eddie. Carried
* Update about Kostiuk book PDF and cost for print
* Higher Sigrid to do specialized seminars for convention as a webinar class. Tape for access on website for membership fees.

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